

NSHE
Campus Technology Officer Meeting
August 25, 2010
1:00– 2:30 p.m.

MINUTES

Attendance- Marilyn Delmont, Roberta Roth, Karen Brown, Lori Temple, Steve Zideck, Steve Zink, Susan Schoeffler, Kenneth Sullivan, Chris Gaub, Dwaine Hiles, Carlo Dacumos, Brian Chongtai,

Advisory Group Update- Steve Zideck stated the Advisory Group had discussed the open items at SCS. The discussion revolved around report retention and the need to get the campuses involved in determining retention periods for different types of electronic reports and documents. One of the options was to set a general seven year retention plan unless otherwise specified by NRS. The outcome of the discussion was that this would be feasibly possible if there was a way to create exceptions and the ability to document them. It was suggested this be brought to the CTO's for their input or to place more pressure on the campuses to get their people to provide more cooperation. Roberta stated that according to the minutes she was to provide the group with more information on the who's, what's and why's of the request so that they could regroup and provide better feedback. They didn't feel it was good use of their resources to keep data for seven years if it wasn't required.

Susan Bunyan is the person responsible for obtaining the feedback from the campuses; however, the response has been relatively low to non-existent. Roberta stated user group meetings would be happening soon. She suggested bringing Susan along and asking the user groups to represent what their significant reports are. Roberta asked if the CTO's were ok with this. Steve Zink asked if there was a list of reports. Roberta replied the list of reports was voluminous but if it is produced by Advantage an electronic copy is stored. It was agreed to approach the user groups. Steve Zink suggested providing a level of specificity to obtain the results requested. i.e.- X reports will be dumped after seven years. etc... Roberta will contact Susan Bunyan and move forward with Steve Zink's suggestion. Lori Temple stated she felt it was important to separate the HR reports from the SIS reports and the Finance reports and so forth. Steve Zideck stated he agreed with the user groups being a good representation of the target group.

They also discussed the status of the iNtegrate project. They remained optimistic on readiness. Lori Temple stated technology was serving them well despite some minor issues. They are making a list of "lessons lived". Steve Zideck stated they would be making lists as well.

Copyright material was also discussed and the HEOA requirements. It was confirmed the CTO's had been briefed.

The SCS Communications plan was discussed with a presentation on metrics. Roberta stated she would send the SCS Communication plan and the presentation on metrics to all those that are interested. She also stated they could present the presentation at the next CTO meeting if it was requested.

Student E-mail and Unix Services Transition- Chris stated he would like to discuss a process to begin deleting ID's (400,000) from SWAMI. He would like to perform the ID purge on an institution by institution basis. SCS project management would be used to ensure proper coordination and communication with the institutions. The order of precedence would be institutions not using SCS for ID's like TMCC and UNR as well as institutions not on SIS and so forth. One of the main reasons for this request is the high number of unused ID's and the strain it puts on the ID generation process. Chris stated the timeframe to have this complete is unknown. They will have a better understanding of the timeframe after they finish with TMCC and DRI. They first need to determine the volunteers and point of contacts at TMCC and DRI to begin the discussions. Steve Zideck volunteered to be the POC for TMCC. Ed Novak is likely to be the POC for DRI.

Chris reminded everyone SCS would continue list processing until the end of October 2010 and will continue mail relay until the end of December 2010.

Oracle World Attendance- Roberta stated Annie McDonald had asked if the CTO's would be sending anyone to the Oracle Open World conference in San Francisco, CA in September. Brian Chongtai, Kenneth Sullivan and Duane Hines stated they would not be going while everyone else (TMCC, UNR, UNLV, CSN) stated they would look into this and would get back to Roberta. Roberta will check with the iNtegrate team.

CTO face-to-face meeting in Las Vegas- Roberta stated the face-to-face meeting will be in Reno due to two major events already being held in Las Vegas and have been held in Las Vegas for the last two years. Discussions on what the CTO's wanted on the agenda have been varied. The CTO's agreed to meet in the Spring of 2011 but would like it to not coincide with Easter and Spring Break. Roberta feels there is enough time between now and then to get CTO input on what they would like on the agenda. There hasn't been a face-to-face meeting for a while because of iNtegrate taking up a lot of people's time. Roberta will send an e-mail with a list of questions. A deadline to have that e-mail returned to Roberta will be specified in the e-mail. The face-to-face agenda items will be discussed further at the September CTO meeting.

Next Meeting: September 22, 2010