

CTO Meeting Notes
July 20, 2005, 8:00 am – 10:00am
Via Video

Present: Don Moxley (WNCC), Jeff Cox (GBC), Jim McKinney (UNR), Ginger Holladay-Houston (SCS), Al Valbuena (CCSN), Lori Temple (UNLV), Sally Phares (SCS), Brian Chongtai (NSC).

1. New Vice Chancellor

Dr. Lee Alley has accepted the position of Vice Chancellor for Technology and will begin September 1, 2005.

2. Vista Consortium report

Lori Temple gave a report as to the status of the consortium which consists of UNLV, CCSN and NSC. She emailed 2 documents to you that should have been received July 20, 2005. The first is a brief statement explaining where the group is in terms of a Steering Committee, the Core Administration group, the Instructional Design group and the Support Services Group.

The second document goes into more detail about the governance structure. Lori read the mission statement from this document during her report. *The mission of the "Nevada Learning Network" is to enhance the educational process for all members through collaboration and the effective management and sharing of information technology resources.*

Lori noted there are still many details to be worked out and questions have been sent to the NSHE attorneys regarding some of them. She announced that hardware is arriving. They hope to have a small WebCT pilot up by fall, a larger one for spring and during the summer '06 and fall '06 a rollout for all members.

Lori further explained the steering committee is made up of the CTOs from the participating institutions and the WebCT administrators.

The Core Administration group is made up of the participating institutions WebCT administrators.

The Instructional Design group is made up of one designer from Distance Education and one from the faculty development unit from each participating institution.

The Support Services group is made up of Help Desk managers or equivalents from the participating institutions.

The communication structure involves an NLN website, List Serves, a Knowledge Base and they are addressing NSHE communication via the Steering Committee and campus communications will be handled by the participating member CTO.

Lori noted that the August Steering Committee meeting will involve work regarding how costs would be allocated for other institutions to join the consortium.

Lori noted that representatives from other institutions are welcome to attend these meetings for information gathering/sharing. She also encouraged the CTOs if there are issues or concerns that need to be addressed, to please bring them forward.

3. ERP report

Ginger reported that Tyler Trevor is now the Project Manager for this effort.

She explained a bit about the ERP Demos and email messages and responses thusfar, encouraging the CTOs to make sure information got to everyone, using their internal lists if necessary.

Ginger talked about the web pages (<http://www.scs.nevada.edu/erp/>) and the reorganization of and kinds of information that can be found there. A question about the response thusfar prompted a note that a list of responders will be available on the web pages later this week.

A suggestion to send out messages with the links to the documents on the website would be helpful as the messages containing the documents are very large.

4. Meeting dates

It was noted that the August 17 date was in the midst of the ERP Demos. The CTOs suggested leaving the date on the calendar with a plan to cancel unless something came up that required them to get together.

The CTOs requested that the September 21, 2005 meeting be held at one location with the new Vice Chancellor. Jeff Cox suggested Elko would be a good location.

Meeting Dates (8am-12noon):

August 17 (tentatively cancelled)
September 21, 2005
October 19, 2005
November 16, 2005
December 21, 2005

Next Agenda Items:

1. The CTOs would like to discuss how the spam marking on *fallon and pioneer* is working. They noted this would probably require someone from SCS' unix group to participate.
2. The CTOs would like to see a tentative schedule for planning purposes of the FY 07-09 fiscal year funding requests in order to identify what they would need to do to prepare for and put forth any requests.